



# Manager's Report

*For Council Meeting 8/8/00*

## **FINANCE**

Listed below are the new businesses licensed during this period:

### **Business Name**

### **Address**

### **Business Type**

The Business Licenses for this period will be reported in the next Manager's Report.

## **PERSONNEL**

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

### **New Hires**

Richard Williams

### **Position**

Facilities Manager

### **Department**

Parks and Recreation

### **Resignations**

Jerry Mucci

Stacey Rothfuss

### **Position**

Chief of Com. Planning

Planner II

### **Department**

Planning, Zoning & Dev.

Planning, Zoning & Dev.

## **PLANNING and ZONING**

### **Current Planning Division Activity**

#### Plans accepted for review during the period July 17 – August 1, 2000

- Kincaid Forest, Section 11 – Final Plat
- Wolford & Chen – No Adverse Impact
- Leesburg Airpark, Parcel D – Preliminary/Final Authorization
- Cardinal Industrial Park, Lot 7 – Sketch Plan
- Parking Court Restrictions – Ordinance Amendments
- Sycolin Road Auto Service Facility – Sketch Plan
- Potomac Crossing, Section 7 – Construction Drawings
- International Pavilion, Parcel B-6 – Preliminary Development Plan
- Hamblet @ Leesburg – Preliminary Subdivision Plat
- Heritage High School – Preliminary/Final Development Plan
- 24 Church Street – Rezoning #ZM 2000-02
- Exeter Hills, Lots 15 & 69 – Boundary Line Adjustment
- Potomac Station Retail – Preliminary Development Plan
- International Pavilion, Parcel B-7 – Preliminary Development Plan
- Loudoun Sport & Health Club – Special Exception
- Potomac Crossing, Section 7, 8, & 9 – Rough Grading Plan
- International Pavilion, Parcel B-5 – Preliminary Development Plan
- Carlson Property – Sketch Plans
- Leesburg Area Elementary School – Preliminary/Final Development Plan

- Edwards Landing, Edwards Ferry Road Improvements – P/F Development Plan
- Edwards Ferry, Section 1 – Construction Drawings

Plans reviewed during the period July 17 – August 1, 2000

- Leesburg Airpark, Parcel D – Preliminary/Final Authorization
- Exeter Hills, Section 6B – Construction Drawings
- Parking Court Restrictions – Ordinance Amendment Report
- Potomac Crossing, Section 8 – Entrenchment/Trail Report
- Airport Commerce Park – Phasing Plan Sketch
- Cardinal Industrial Park, Lot 7 – Sketch Plan

### **Zoning Permits Issued (00-945 – 00-1002)**

#### **New Construction – Residential**

Kincaid Forest – 1 SFD @ \$100,000.  
Stratford – 1 SFD @ \$85,000.  
Potomac Station – 2 SFD @ \$105,000.  
Kincaid Forest – 2 SFD @ \$100,000.  
Woodlea Manor – 4 SFD @ \$100,000.  
Greenway Farms 2 SFD @ \$125,000.  
Potomac Crossing 1 SFD @ \$105,000.  
Beauregard Estates – SFD @ \$210,000.  
Tavistock Farms – 1 SFD @ \$105,000.  
Exeter Hills – 1 SFD @ \$100,000.

#### **New Construction – Commercial**

Cardinal Park Center – Warehouse - @ \$1,400,000. (14 Cardinal Park Dr.)  
Louyar – Office/Apartments - @ \$500,000. (100 Dry Mill Rd.)  
Louyar – Office/Apartments - @ \$500,000. (102 Dry Mill Rd.)  
Louyar – Office/Apartments - @ \$500,000. (104 Dry Mill Rd.)

#### **Occupancy Permits Issued – Residential**

Woodlea Manor – 1 SFD  
Greenway Farms – 5 SFD  
Exeter Hills – 3 SFD  
Potomac Crossing – 3 SFD  
Tavistock Farms – 2 SFD  
Leesburg Square – 4 SFD  
Stratford – 1 SFD  
Stratford – 3 SFA  
Exeter Hills – 7 SFA  
Sycamore Hills – 15 SFA

#### **Occupancy Permits Issued - Commercial**

None issued during this time period.

**UTILITIES****Water Supply Division****a. Training**

Rick Mullins and Joe Phillips attended the Sewer Operators' forum in Charlottesville, VA on July 19<sup>th</sup>. The forum was sponsored by the VA Section AWWA.

**b. Capital Projects Update****Water Treatment Plant Upgrade to 10 MGD**

The contractor is performing the following operations:

1. Forming and placing concrete at filter building.
2. Laying block and brick at filter building
3. Installing miscellaneous valving, piping, etc. at raw water pump station and filter building.

**WTP Expansion Project Status**

Dollar value complete 50% Time Elapsed 76%

The contractor continues to be approximately 30 days behind schedule.

**Hospital Tank Pumping Station**

1. Excavating, forming and pouring concrete for building footers.

The contractor appears to be on schedule (Awaiting updated schedule).

Dollar value complete 0% Time Elapsed 38%  
(No payment submitted to date)

**Water Pollution Control Division****a. Biosolids Use Permit**

A Public Information meeting was held on July 20, 2000 for the reissuance of the BUR permit. This 5-year permit is required for the agricultural land application of the biosolids produced at the Water Pollution Control Facility and the co disposal of Water Treatment Plant solids.

**Utility Lines Division****a. Training**

Mike Noland, Mark Hutchison, & Chris Kelley attended training session in Harrisonburg regarding fire hydrant & water meter maintenance. Herb Gallahan & Dustin Childress attended computer training held at the County Building.

R. S. Noe